

# Traffic Patterns at The New School of Lancaster

**RESERVED PARKING:** ALL parking places on the **INSIDE (left side) OF CIRCLE** are reserved for **ONLY toddler parents from 8:40-9:00 AM and 11:00-11:20 AM.**  
**DO NOT PARK** in these places at this time unless you are a toddler parent.

**PARKING:** Parking at the school is limited. If you elect to park during carline times, please be aware that you may not be able to move your car until carline is over.

**CARLINE:** We encourage everyone (except toddlers) to use the drop-off and pick-up service. Even 3 and 4-year-olds can be responsible to walk from the curb into the school when guided by our thoughtful and attentive assistant teachers or safety patrol students. This is part of Montessori education for life. It fosters appropriate independence and a sense of community among the children of different ages and the adults who are guiding them. If you have any questions, please feel free to call us.

**To assist us in the traffic flow at drop-off and pick-up, follow this procedure:**

1. Please drive slowly and carefully at all times. This is for the safety of your child as well as his/her classmates. **The entire traffic circle is one-way—counter-clockwise!**
2. **Always pay attention to and follow the directions of the New School staff on traffic duty. Please silence your cell phones and have your children ready with coats and shoes on.**
3. Do not park or drive on the grass.
4. Always approach our Race Avenue driveway **only** from the north--the Wheatland Avenue side. **When making this left-hand turn, use your turn signal and pull as close to the yellow line as possible so non-New School traffic can pass on the right.**
5. **There are two lanes of traffic on the Southside of the circle.** Generally the **left lane (inside lane)** will be open for through traffic until curbside activity starts, and the **right lane (outside lane)** will be the lane for waiting.\*

We have a **visual (a GREEN MAN)** to better control the flow of traffic on the **inside lane!** If the MAN is up you must keep the lane open and drive around. When the GREEN MAN is down you may stop in the inside lane and wait for drop-off or dismissal instructions. Please abide by this procedure and it will make traffic flow more easily.

To summarize: **GREEN MAN Up..... Keep moving in the inside lane**  
**GREEN MAN Down...You can now wait in the inside lane**

## **Morning Pattern**

Until 8:30—left lane is open for elementary parents to drive through and drop off at the curb.  
Until 8:30—right lane is for primary parents who are waiting for drop-off to begin  
**DO NOT** pull up to the curb until 8:30 when assistants are present to receive primary children.  
8:30 – 8:40—both lanes open to primary parents to drop-off

## **Midday Pattern**

Until 11:30—right lane is for primary parents waiting for pick-up  
Until 11:30—left lane is for toddler parents driving through and parking for pick-up  
After 11:30—both lanes open to primary parents to pick-up

### **Afternoon Pattern**

Until 2:45—Right lane is for **primary parents only** waiting for pick-up

- Left lane open for through traffic

\*When the GREEN MAN goes down—left lane is for **elementary parents only** waiting for pick-up

6. When directed by a staff member, first car in line must pull all the way up to the crosswalk so we can load/unload up to four cars at the same time. Pull up close to the car in front of you, put your car in park and take your foot off the brake. After all cars at the curb have been loaded or unloaded, a staff member will direct all cars to leave. **NEVER pull away from the curb until a staff member directs you to move. ALWAYS stay in your lane. NEVER pass a car that is in front of you.**

7. **Cars must be attended at all times during drop-off and pick-up.** Always park your car in a designated parking space on the right side (outside) of the circle if you are coming into the school.

8. **DO NOT USE** pick-up and drop-off times to converse with teachers. Your questions are important to us, so please leave a message with the office and your child's teacher will contact you. Please arrive on time, but not early, for both drop-off and pick-up (see list below). Our staff will escort your child to and from the building.

9. **Toddler parents:** Please park your car and escort your child to and from the school. All the parking spaces on the **inside (left side) of the circle** are reserved for you from 8:40-9:00 and 11:00-11:20. **Other parents should refrain from parking in these spots.**

10. If no parking spaces are available in our parking area, please go to the church lot on the west side of Race Avenue.

11. Parking at the curb on Race Avenue is limited to 2 hours.

12. If you are waiting in the line before it begins to move, turn off your engine – it is the green thing to do.

### **Elementary morning drop-off**

8:20-8:30 (class begins promptly at 8:30)

### **Primary morning drop-off**

8:30-8:40 (class begins promptly at 8:40)

### **Toddler morning drop-off**

8:40-8:50 (park and walk your child to classroom)

### **Toddler morning pick-up**

11:15 (park and walk in to get your child, wait in hall behind blue line)

### **Primary morning pick-up**

11:30 (follow traffic guidelines)

### **Primary afternoon pick-up**

2:50 (follow traffic guidelines)

### **Elementary afternoon pick-up**

3:00 (follow traffic guidelines)